

# Woodson County Coronavirus Relief Fund

## Small Business Assistance Grant Program

### Program Overview

Out of the \$644,406 received from Cares Act funding the County has designated \$177,100 for Small Business, Daycares and Non-Profit Organizations. \$35,000 has been allocated for Daycares, \$12,100 for Non-Profits and \$130,000 for Small Business Grants. Applications will be accepted until August 15, 2020 with grants being awarded in Late September. All applicants will have to show that they have a need for the funding due to the impacts of Covid-19. They can do this by providing information on the following:

- Revenue Loss
  - Revenues lost and not recouped due to event cancellations, business closures, loss of sales, etc. due to Covid-19. Applicants will have to provide 2019 year-to-date revenues and compare those to 2020 year-to-date revenues.
- Purchase of inventory necessary to reopen after closures
- Legitimate bills made difficult due to Covid 19
  - Bills during closure – i.e. Utility Bills, Mortgage Payments
- PPE/Covid-19 Prevention/Sanitation Expenses
  - Expenses for PPE, Cleaning and Sanitation, signs or information provided to customers/clients

Revenue loss statements, invoices and receipts must be submitted prior to funding being disbursed.

### Eligibility

- Applicants must have less than 100 employees
- Non-Profit/Not-for-profits must be 501(c)3 or a 501(c)6 (Must provide proof)
- Business/Organization was in operation in Woodson County on January 1, 2020 (except Daycares)
- Business/Organization must still be in operation and under same ownership at time of grant disbursement
- Business/Organization is open or will be reopened before December 1, 2020
- Business/Organization is not in bankruptcy or contemplating bankruptcy
- New Daycares may apply for grants if they are operational now or can be operational before December 1, 2020
- If Business/Organization has multiple locations, expenses can only be for locations/activities/clients in Woodson County
- Must demonstrate negative impacts from Covid-19

- Business/Organization will have to certify and provide receipts that they have not already been reimbursed for these expenses through another program
- Must have a Federal Tax ID number

## **Award Amounts**

- \$2000 to \$10000 for Small Businesses/Non-Profits
- \$5000 or \$10000 for Daycares based on number of children in care
- Additional Awards may be available for businesses specific to securing local food systems

## **Eligible Expenses**

- Covid-19 related signage
- Cleaning/Sanitation expenses
- Personal Protective Equipment (PPE)
- Fixed Debt payments during closures
- Wages, Utilities, rent, etc during closures
- Other legitimate bills that were made difficult due to Covid-19
- Loss of inventory due to spoilage and out of date merchandise due to closures
- Loss of revenue due to closures
- Daycare loss of income due to children leaving care for parent job loss or school closures
- Daycares may purchase additional supplies/toys for children so children do not have to share and spread more germs
- Ionization machines

## **Requirements**

Under Woodson County Resolution 20-09 this grant is accepted on behalf of the business, pursuant to the following terms designed to ensure the lawful use of funds and transparency, equity, and accountability:

Section 5001 of the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act, as codified in 42 U.S.C. § 801, provides the eligible purposes for which Coronavirus Relief Fund (“CRF”) payments may be used. Under 42 U.S.C. § 801(d) funds may be used for:

- necessary expenditures incurred due to the public health emergency with respect to Coronavirus Disease 2019 (COVID-19);

- not accounted for in the budget most recently approved for the business/organization as of March 27, 2020; and
- incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

All businesses receiving funds will enter into a Contract with Woodson County to assure that the business owner/representative understands and agrees that any unspent/disallowed funds must be returned to the State for recoupment, as such Woodson County must return all unspent funds no later than December 30, 2020, and will make any unspent funds available for return prior to December 30, 2020. The United States Department of the Treasury or the Governor's Office of Recovery may issue additional guidance regarding the transfer, expenditure, reimbursement, or other use of CRF funds. If any expenditure is questioned or deemed unacceptable by Woodson County, the State of Kansas or the United States Department of the Treasury the funds related to the questionable expenses will be returned to Woodson County immediately by the business or organization.