

## Commissioner Meeting Minutes

**Date:** Tuesday, March 10, 2026 at 9:00 a.m.

**Pledge of Allegiance** was recited.

**Present:** Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim

### Approval of Agenda & Minutes

- Jerry Sedlacek moved to approve the agenda for today's meeting. Kevin Stuber seconded, motion passed.
- Kevin Stuber moved to approve the minutes from the March 3, 2026 meeting. Justin Clark seconded, motion passed.

### Counselor – Bret Heim

- Bret Heim reported he will be drafting a right-of-way resolution.

### Executive Session – Attorney/Client Privilege

- Justin Clark moved to recess into executive session for attorney-client privilege to discuss legal liability with the commissioners, clerk, appraiser, treasurer, and counselor until 9:15 a.m. Kevin Stuber seconded, motion passed.

### Fair Board / Sheep Sale Lease

- Jerry Sedlacek discussed the sheep sale lease.
- Discussion was held regarding a commissioner joining the Fair Board.

Bret Heim left the meeting at 9:20 a.m.

### Community Corrections / Juvenile Justice

- Troy Smith, CC/JJA Director, presented the comprehensive plans for Juvenile Services and Community Corrections for the chairman's signature.
- Kevin Stuber moved to allow the chair to sign the adult plan for Community Corrections. Justin Clark seconded, motion passed.
- Kevin Stuber moved to allow the chair to sign the juvenile plan for Community Corrections. Jerry Sedlacek seconded, motion passed.

### Road & Bridge – Gary Ward

- Gary Ward reported the shop heater is now up and running.
- 50th Road between Squirrel Rd and Turkey Rd was closed over the weekend but has since reopened.
- The air conditioning unit has been delivered but has not yet been installed.
- Discussion was held regarding the uniform company. UniFirst was identified as the lower-cost option, and commissioners requested a contract locking in the price for several years.
- The newly purchased grader is expected to arrive next week.
- Several culverts throughout the county need replacement.

### Solid Waste – David Waddell

- David Waddell provided an update on the skid steer currently being repaired. Discussion was held regarding potentially replacing or selling the skid steer due to ongoing mechanical issues.
- Waddell also updated commissioners on the backhoe delivered the previous week. The equipment was not delivered in the expected condition, and the sales representative has been contacted to address the issue.

### Executive Session – Contract Negotiations

- Justin Clark moved to recess into executive session for contract negotiations to protect trade secrets with commissioners and David Waddell until 10:05 a.m. Kevin Stuber seconded, motion passed.

### Bridge 255 Right-of-Way

- Justin Clark moved to sign the real estate purchase agreement with Gerald W. and Jeralyn M. Lauber for the replacement of Bridge 255 for the cost of \$1.00. Jerry Sedlacek seconded, motion passed.

### Tax Abatement Request

- Justin Clark moved to allow Michelle Zimmerman to draft a denial letter for the abatement of taxes request for the property at 609 S Fry, to be reviewed by Bret Heim. Jerry Sedlacek seconded, motion passed.

### Treasurer – Michelle Zimmerman

- Michelle Zimmerman requested the creation of an equipment reserve fund for the Solid Waste Department.
- Kevin Stuber moved to pass Resolution 26-07 creating an equipment fund for the Solid Waste Department. Justin Clark seconded, motion passed.
- Zimmerman requested that a commissioner contact Tina Tracy regarding repairs needed at the Bressner Building.
- Justin Clark moved to approve the Motor Vehicle Operating Fund transfer correction from General Fund to the Motor Vehicle Operating Fund in the amount of \$5,383.40. Kevin Stuber seconded, motion passed.

**Executive Session – Confidential Data / Trade Secrets**

- Justin Clark moved to recess into executive session with commissioners and the treasurer until 10:35 a.m. to discuss confidential data and trade secrets. Kevin Stuber seconded, motion passed.

**Noxious Weed – Jarrod McVey**

- Jarrod McVey provided a report covering the past two weeks.
- He has not yet requested a new courthouse exterior inspection but does have a copy of the most recent inspection report.
- The curb surrounding the courthouse courtyard has areas that require repair.
- Discussion was held regarding shingles and roof areas needing repair.
- McVey also discussed the need for seasonal part-time help.

**Executive Session – Non-Elected Personnel**

- Justin Clark moved to recess into executive session with commissioners and Jarrod McVey until 11:05 a.m. to discuss employee performance and protect confidentiality. Kevin Stuber seconded, motion passed.

**Schedule Adjustment**

- Commissioners discussed moving the April 7th meeting to April 8th.

**Executive Sessions – Confidential Data / Trade Secrets**

- Jerry Sedlacek moved to recess into executive session with commissioners until 11:30 a.m. to discuss confidential data and trade secrets. Kevin Stuber seconded, motion passed.
- Jerry Sedlacek moved to recess into executive session with commissioners until 11:40 a.m. to discuss confidential data and trade secrets. Kevin Stuber seconded, motion passed.

**Commissioner Reports**

- Kevin Stuber reported the courthouse sound system project will be finalized this week.
- Justin Clark moved to pay \$2,316.23 to KJ Electrical, to be reimbursed by the Chamber of Commerce. Kevin Stuber seconded, motion passed.
- Kevin Stuber reported he will be meeting with Derek Schmidt on Thursday.

**Claims**

- Justin Clark moved to sign vouchers in the amount of \$37,939.51. Jerry Sedlacek seconded, motion passed.

**Additional Discussion**

- Michelle Zimmerman expressed concerns regarding the strain on the county budget due to utilizing the county counselor for tasks typically handled by the county attorney.

**Adjournment**

- Jerry Sedlacek moved to adjourn the meeting at 12:17 p.m. Kevin Stuber seconded, motion passed.



Justin Clark, Chairman

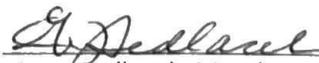


Kevin Stuber, Vice-Chairman

Attest:



Amanda A DeWitt, County Clerk



Jerry Sedlacek, Member