

## Commissioner Meeting Minutes

**Date:** Tuesday, May 19, 2026 at 9:00 a.m.

**The Pledge of Allegiance** was recited.

**Present:** Justin Clark, Kevin Stuber, Jerry Sedlacek, and Amanda DeWitt.

### Approval of Agenda & Minutes

- Justin Clark moved to approve the agenda for today's meeting. Kevin Stuber seconded the motion. Motion passed.
- Jerry Sedlacek moved to approve the minutes from the May 12, 2026 meeting. Kevin Stuber seconded the motion. Motion passed.

### Custodial Supervision Discussion

- Commissioners met with Jamie Nitsch, Register of Deeds, regarding supervision of the county custodian.

### Executive Session – Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session for non-elected personnel to discuss employee performance and protect employee confidentiality with commissioners, clerk, treasurer, and David Waddell until 9:15 a.m. Kevin Stuber seconded the motion. Motion passed.

### Sheep Auction Lease Discussion

- Dale Lanham, Sheep Auction, presented a proposed lease agreement between the Sheep Auction and the county.
- Jerry Sedlacek stated the commissioners proposed either a \$300 monthly fee or a \$0.25 per head fee for use of the facilities.
- Discussion was held regarding utility usage during sheep sales.
- Dale Lanham proposed a \$100 monthly fee for a three-year term. Kevin Stuber countered with \$200 per month for discussion.
- Kevin Stuber moved to enter into a contract with the Sheep Auction for \$200 per month, with proceeds split 60% to the 4-H Building Fund and 40% to the Fair Board, pending contract amendments and signatures. Justin Clark seconded the motion. Motion passed 2–1.

### Solid Waste – David Waddell

- David Waddell presented inspection results indicating the burn pile remains in compliance.
- Waddell presented a proposal from Hugh's Tel Com in the amount of \$1,304.50 for a motion-activated camera system to replace two failing cameras.
- Discussion was held regarding the advantages of recycling cardboard rather than hauling it in the compactor.
- Waddell discussed the potential future replacement of one full-time position with two part-time positions.
- Waddell discussed obtaining a vehicle from the Sheriff's Office that is planned for sale. Commissioners expressed concern regarding future repair costs, though Road & Bridge indicated repairs could be completed internally.
- Jacob Morrison expressed concern regarding transfer of the vehicle because proceeds from vehicle sales are intended to offset the cost of newly purchased vehicles.

### Road & Bridge – Gary Ward

- Gary Ward reported Harshman Construction will begin adding a fuel surcharge effective May 26.
- Ward discussed a potential equipment trade with Joe Greer involving the county's older CAT loader, CAT grader, and unusable dump bed in exchange for a CASE loader with less than 1,000 hours, including forks and bucket attachments.
- Michelle Zimmerman reviewed statutory requirements that must be followed to complete the proposed trade.
- Justin Clark moved to allow Road & Bridge to trade the CAT loader, CAT grader, and dump bed for the CASE loader with Joe Greer on June 9, 2026 at 10:00 a.m. Kevin Stuber seconded the motion. Motion passed.
- Gary Ward presented bids for a new lawn mower.
  - Kevin Stuber moved to allow Road & Bridge to purchase a new Hustler Fastrak lawn mower from B3 Sales in the amount of \$7,819.00 to be paid from the Courthouse Equipment Reserve Fund for mowing county properties. Jerry Sedlacek seconded the motion. Motion passed.

### Executive Session – Non-Elected Personnel

- Kevin Stuber moved to recess into executive session for non-elected personnel to discuss employee performance and protect confidentiality with commissioners, Gary Ward, and Todd Green until 9:45 a.m. Jerry Sedlacek seconded the motion. Motion passed.
- Jerry Sedlacek moved to recess into executive session for non-elected personnel with commissioners and sheriff until 10:55 a.m. Kevin Stuber seconded the motion. Motion passed.

### Department Head Meeting

- A department head meeting began at 11:00 a.m.

- Topics discussed included four-day work weeks, department head absences, zoning board adjustments, and 2027 budget expectations.

**Noxious Weed – Jarrod McVey**

- Jarrod McVey discussed environmental testing for a lagoon and stated he is awaiting information regarding where samples should be sent. It was suggested he contact the city water plant.
- McVey presented weekly reports.
- McVey discussed District Court needing a space to set up a public access computer.

**Treasurer – Michelle Zimmerman**

- Michelle Zimmerman discussed updates needed to the county policy and procedure manual.

**Emergency Management / EMS – John Atkin**

- John Atkin discussed revisions being made to the large gathering resolution.

**Executive Session – Non-Elected Personnel**

- Jerry Sedlacek moved to recess into executive session for non-elected personnel to discuss employee performance and protect confidentiality with commissioners and clerk until 12:15 p.m. Kevin Stuber seconded the motion. Motion passed.


**Vouchers**

- Justin Clark moved to sign vouchers in the amount of \$84,188.90. Kevin Stuber seconded the motion. Motion passed.


**Adjournment**

- Kevin Stuber moved to adjourn the meeting at 12:45 p.m. Jerry Sedlacek seconded the motion. Motion passed.

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Justin Clark, Chairman

  
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Kevin Stuber, Vice-Chairman

  
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Jerry Sedlacek, Member

Attest:   
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Amanda A DeWitt, County Clerk