

## Commissioner Meeting Minutes

**Date:** February 24, 2026 at 9:00 a.m.

**The Pledge of Allegiance** was recited.

**Present:** Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim

### Approval of Agenda and Minutes

- Justin moved to approve the agenda. Kevin 2nd, motion passed.
- Jerry moved to approve the minutes from the February 17, 2026 meeting. Kevin 2nd, motion passed.

### Right-of-Way Resolution / Fair Board Lease Discussion

- Jerry discussed adding court fees to the resolution regarding right-of-way fees.
- Bret Heim stated he will update the resolution for amendment next week.
- Jerry discussed suggested changes to the lease agreement between the Fair Board and Sheep Sale, including cleaning requirements, charging \$0.25 per head, and requiring liability insurance.
- Kevin stated he will request Phillip Collins, Fair Board President, attend the next meeting to discuss the proposed changes.

### Executive Session – Trade Secrets

- Jerry moved to recess into executive session for trade secrets with commissioners, county counselor, sheriff, undersheriff, treasurer, and clerk until 9:30 a.m. Kevin 2nd, motion passed.

### EMS / Emergency Management

- John Atkin, EM/EMS Director, shared that an EMTB course will be offered in the Toronto area and taught by Wichita State and the class is full with six participants committing to three-years of service.
- An EMS SUV will be stationed with the Toronto Fire Department to improve response times.
- Course costs will be covered by the Patterson Grant through Wichita State.

### Executive Session – Non-Elected Personnel

- Jerry moved to recess into executive session for non-elected personnel to discuss employee performance to protect confidentiality with commissioners and clerk until 9:50 a.m. Kevin 2nd, motion passed.

### Recess

- Justin moved for a five-minute recess. Jerry 2nd, motion passed.
- Kevin left the meeting at 9:50 a.m. to attend the nursing home groundbreaking.

### Solid Waste

- David Waddell reported shared that a damaged window on a borrowed backhoe will be replaced and he is still awaiting delivery of the approved backhoe purchase.
- The skid steer recently repaired has failed again and requires a wiring harness replacement.
- The burn area project has been completed.

### Treasurer's Reports

- Michelle Zimmerman presented December 2025 monthly department reports, 2025 year-end financial reports, and January 2026 monthly department reports
  - Justin moved to sign the December 2025 monthly financial reports. Jerry 2nd, motion passed.
  - Justin moved to sign the 2025 year-end financial reports. Jerry 2nd, motion passed.
  - Justin moved to sign the January 2026 monthly financial reports. Jerry 2nd, motion passed.

### Neighborhood Revitalization Plan (NRP)

- Michelle provided an NRP application for approval.
- Commissioners requested verification photos to confirm the project had not begun.
- Jana Goebel left to take photos of the site.

Kevin returned to the meeting at 10:25 a.m.

### Renewable Energy Moratorium

- Commissioners discussed the renewable energy moratorium.
- Jerry moved to approve Resolution 26-05 pertaining to the moratorium. Kevin 2nd, motion passed.

### Inventory Approval

- Justin moved to approve and sign the 2025 Inventory. Jerry 2nd, motion passed.

### Year End Transfers

- Amanda DeWitt presented Resolution 26-06 for Road and Bridge Year End Transfers.
- Justin moved to approve Resolution 26-06 transferring \$149,000 from Road & Bridge to Special Machinery and \$100,000 from Road & Bridge to Special Highway. Jerry 2nd, motion passed.
- Amanda also provided recommended transfer amounts for Rural Fire, Ambulance, Sheriff, Emergency Management, Appraisal, Direct Election, and Courthouse.

### Buildings and Facilities

- Kevin Stuber shared concerns regarding cracks in the Extension Office building that need to be power washed and sealed. The courthouse is in need of a mortar inspection

### Road and Bridge

- Gary Ward reported Todd negotiated a CAT 140 motor grader to \$135,000 to replace a high hour motor grader. The old grader would be sold on Purple Wave.
- Commissioners discussed implementing a rotation plan for replacing graders
- Budget will support the purchase while covering remaining lease payments
- Gary would like to purchase a used tractor later rather than lease to pull the reclaimer, commissioners suggested using a truck to pull the reclaimer.
- BUILD grant application submitted February 23, 2026
- Jerry moved to approve the purchase of the Cat 140 grader for \$135,000 from Special Machinery. Justin 2nd, motion passed.
- Gary provided quotes for a new ditch hitch in the amount of \$32,000 (available in June) and a replacement mower gear box in the amount of \$6,484.12
- Justin moved to approve the purchase of the mower gear box for \$6,484.12. Kevin 2nd, motion passed.
- Gary shared Road & Bridge is developing a dust control program and is obtaining quotes to replace shop windows

### Executive Session

- Kevin moved to recess into executive session for non-elected personnel to discuss employee concerns with commissioners, clerk, Gary Ward, and Todd Green until 11:30 a.m. Jerry 2nd, motion passed.

**Break:** Jerry declared a five-minute break.

### Vehicle Reassignment Discussion

- David Waddell discussed rearranging vehicles among county departments.

### Noxious Weed

- Jarrod McVey provided a weekly report.
- Jarrod shared he will be bringing a management plan requiring KDA approval.

### Executive Sessions – Employee Performance

- Justin moved to recess into executive session with commissioners and Jarrod McVey until 11:55 a.m. Kevin 2nd, motion passed.
- Jerry moved to recess into executive session with commissioners and Jarrod McVey until 12:00 p.m. Justin 2nd, motion passed.

### Bressner Building

- Commissioners discussed repairs needed at the Bressner Building.

### Voucher Approval

- Justin moved to sign vouchers in the amount of \$154,703.87. Kevin 2nd, motion passed.

### NRP Verification

- Jana Goebel verified no work had begun on the NRP application site.

Justin left the meeting at 12:44 p.m.

### Motion to Transfer

- Kevin moved to approve transfer the following unused funds from 2025. \$42,000 from rural fire to special rural fire equipment, \$4,000 from emergency management to equipment reserve EM, \$20,000 from appraisal to equipment reserve appraiser, \$30,000 from direct election to equipment reserve election, and \$200,000 from courthouse to equipment reserve courthouse. Jerry 2<sup>nd</sup>, motion passed.

### Adjournment

- Kevin moved to adjourn at 12:48 p.m. Jerry 2nd, motion passed.



Justin Clark, Chairman



Kevin Stuber, Vice-Chairman

Attest:

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Amanda A DeWitt, County Clerk

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Jerry Sedlacek, Member