

Commissioner Meeting Minutes

Date: Tuesday, June 24, 2025 at 9:00 a.m.

Pledge of Allegiance: Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim

Approval of Agenda

- Jerry Sedlacek moved to approve the agenda for this week. Kevin Stuber 2nd, motion passed.

Approval of Minutes

- Jerry Sedlacek moved to approve the minutes from last week's meeting. Kevin Stuber 2nd, motion passed.

Executive Session: Attorney-Client Privilege

- Jerry Sedlacek moved to recess into executive session for attorney-client privilege to discuss legal liability with the commissioners, clerk, and counselor until 9:10 a.m. Kevin Stuber 2nd, motion passed.

NRP Application Review

- Melissa Stiffler discussed her NRP application, stating no site preparation for the building had occurred and that tree removal was for a mini golf course.
- Justin Clark moved to approve the NRP for Stillwaters Edge, Melissa Stiffler. Kevin Stuber 2nd, motion passed 2-1. Jerry Sedlacek voted no.

District Court Budget Presentation

- Lisa Page presented the District Court budget request, which was less than the 2025 approved budget. Dina Morrison noted an unusual case may result in an unexpected large fee.

Oh Yeah! Funding Request

- Marvin Chrisman formally requested funding for Oh Yeah!, which provides services for intellectually disabled individuals in the county.

Sheriff's Department Update

- Jacob Morrison presented a quote for jail door replacements.
- Jerry Sedlacek moved to approve \$4,427 for two doors to be installed by Shepard Farm & Construction out of Courthouse General. Kevin Stuber 2nd, motion passed.
- Jacob Morrison reported five department vehicles have issues and there are no spare vehicles available. He also requested to replace the jail refrigerator.

Facility Equipment Discussion

- Amanda DeWitt noted the community building oven needs to be replaced.

Solid Waste Update

- David Waddell reported that the 14 loads of trees from the nursing home demolition are being burned.
- The transfer station has only one roll-off container left to rent, he would like to look into purchasing a few more to expand the service.
- He is testing a service requested for Prime Meats to pick up twice per week in order to determine cost.

Executive Session: Non-Elected Personnel

- Kevin Stuber moved to recess into executive session for non-elected personnel to protect confidentiality to discuss employee performance with the commissioners, clerk, Todd Green, Gary Ward, and David Waddell until 10:30 a.m. Jerry Sedlacek 2nd, motion passed.

Road and Bridge Update

- Gary Ward reported a culvert collapse on Coyote Road north of 200 Road. A replacement pipe has been ordered. The lease cost for a tractor in 2026 is \$7,250 for 350 hours.
- Justin Clark moved to approve the lease of a tractor for 2026 in the amount of \$7,252 for 350 hours from Prairieland. Kevin Stuber 2nd, motion passed.
- Crews are working on washed out areas and preparing for Toronto Days.

EMS/EM Budget Request and Appointment

- John Atkin discussed the EMS 2026 budget and no change for Emergency Management.
- Kevin Stuber moved to appoint John Atkin IV as the EMS Director pending contract agreement. Justin Clark 2nd, motion passed.

Budget Submission to Auditor

- Amanda DeWitt, county clerk, reviewed the commission and courthouse general budget for 2026 and requested approval to send department requests to the auditor.
- Jerry Sedlacek moved to approve a 2.5% COLA raise for employees. Motion died for lack of 2nd.

- After discussion, commissioners agreed to send current requests to the auditor with possible changes during the preliminary budget meeting.

Voucher Approval

- Justin Clark moved to sign vouchers in the amount of \$12,548.04. Kevin Stuber 2nd, motion passed.

Adjournment

- Justin Clark moved to adjourn the meeting at 12:45 p.m. Kevin Stuber 2nd, motion passed.

Justin Clark, Chairman

Kevin Stuber
Kevin Stuber, Vice-Chairman

Attest: *Amanda A DeWitt*

Amanda DeWitt, County Clerk

Jerry Sedlacek
Jerry Sedlacek, Member