

## Commissioner Meeting Minutes

**Date:** Tuesday, May 13, 2025 at 9:00 a.m.

**Pledge of Allegiance:** Pledge of Allegiance was recited

**Present:** Justin Clark, Kevin Stuber, Jerry Sedlacek, Bret Heim, and Amanda DeWitt

### Approval of Agenda

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber seconded; motion passed.

### Executive Session: Confidential Data

- Kevin Stuber moved to recess into executive session for confidential data to discuss a new hire with the commissioners, counselor, clerk, and sheriff until 9:10 a.m. Jerry Sedlacek seconded; motion passed.

### Sheriff's Department Update

- Sheriff Jacob Morrison announced the hiring of new detective Jim Cude, who has over 20 years of experience.
- His patrol vehicle is out for new light installation.
- One Durango has a slow AC leak and is out for repair.

### Resolution Correction

- Michelle Zimmerman, Treasurer, presented Resolution 25-10 to amend the incorrect financial year in Resolution 25-03 (GAAP Waiver).
- Kevin Stuber moved to approve Resolution 25-10 amending the incorrect financial year in GAAP Waiver Resolution 25-03. Jerry Sedlacek seconded; motion passed.

### 2024 Audit Agreement

- Michelle Zimmerman presented the agreement for the 2024 Audit.
- Jerry Sedlacek moved to allow the chair to sign the agreement with Jared, Gilmore, and Phillips for the 2024 Audit. Kevin Stuber seconded; motion passed.

### Leave Liability Report

- Michelle Zimmerman discussed complications with the leave liability report found during the audit and requested that the commissioners consider updating the policy.

### Department Reports

- Justin Clark moved to sign the March department reports provided by the Treasurer. Kevin Stuber seconded; motion passed.

### Executive Session: Attorney-Client Privilege

- Jerry Sedlacek moved to recess into executive session for attorney-client privilege to discuss legal liability with the commissioners, counselor, and clerk until 9:45 a.m. Kevin Stuber seconded; motion passed.

### Executive Session: Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session to discuss non-elected personnel to protect confidentiality to discuss employee performance with the commissioners and counselor until 9:55 a.m. Kevin Stuber seconded; motion passed.

### Approval of Minutes

- Jerry Sedlacek moved to approve the minutes from last week's meeting. Kevin Stuber seconded; motion passed.

### Executive Session: Non-Elected Personnel

- Jerry Sedlacek moved to recess into executive session to discuss non-elected personnel to protect confidentiality to discuss employee performance with the commissioners, John Atkin, and counselor until 10:10 a.m. Kevin Stuber seconded; motion passed.

### Bridge Replacement Agreement

- Gary Ward presented paperwork for a bridge replacement at 65th Rd and Indian Rd.
- Kevin Stuber moved to approve the agreement with the Secretary of Transportation for Project 104C-5363-01. Jerry Sedlacek seconded; motion passed.
- Discussion was held about the option to opt out if bridge costs exceed expectations.

### Freightliner Repair

- Jerry Sedlacek moved to approve the repair of the Freightliner in the amount of \$6,066.96. Kevin Stuber seconded; motion passed.

### Equipment Purchase Requests

- Gary Ward requested to purchase a 2,000-gallon oil distributor and is considering trading the John Deere grader for a used CAT grader. He is also seeking a replacement truck to haul the excavator.

- Jerry Sedlacek moved to allow Gary to negotiate for a replacement truck for hauling the excavator not to exceed \$23,500. Kevin Stuber seconded; motion passed.
- Kevin Stuber moved to allow Gary to purchase the 2,000-gallon oil distributor from Van Keppel for \$47,500. Jerry Sedlacek seconded; motion passed.

#### **Road Maintenance Equipment Demo**

- Todd Green presented a road reclaimer/maintainer. The equipment, which costs \$22,258, can be pulled by a tractor and used by non-grader operators. Kevin Stuber requested a demonstration.

#### **Executive Session: Confidential Data/Trade Secrets**

- Kevin Stuber moved to recess into executive session to discuss confidential data/trade secrets with the commissioners, clerk, Gary Ward, and Todd Green until 10:50 a.m. Jerry Sedlacek seconded; motion passed.

#### **Maintenance & Cleaning Update**

- Jarrod McVey discussed the lack of breakdowns in the KONE bills and the requirement of a signed form to request itemized billing. He also plans to talk with Candice about adding the Community and Bressner buildings to her cleaning schedule.

#### **Event Dumpster Requests**

- Kevin Stuber requested that David Waddell place dumpsters out for Yates Center Days and the Bull Bash.

#### **Extension Building Roof Bid**

- Kevin Stuber presented a new, lower bid for removing and repairing the roof of the Extension Building.

#### **Voucher Approval**

- Kevin Stuber moved to approve vouchers in the amount of \$165,429.69. Jerry Sedlacek seconded; motion passed.

#### **Adjournment**

- Kevin Stuber moved to adjourn the meeting at 11:19 a.m. Jerry Sedlacek seconded; motion passed.

Justin Clark, Chairman



Kevin Stuber, Vice-Chairman

Attest:

  
Amanda DeWitt, County Clerk



Jerry Sedlacek, Member