

Commissioner Meeting Minutes

Date: Tuesday, September 30th, 2025 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim

Agenda & Minutes Approval

- Jerry Sedlacek moved to approve the agenda. **Kevin Stuber** seconded. Motion passed.
- Jerry Sedlacek moved to approve the minutes from the **September 23rd, 2025 meeting**. **Kevin Stuber** seconded. Motion passed.

Hope Unlimited – Domestic Violence Awareness Month

- **Molly Shaughnessy**, Hope Unlimited, requested a proclamation declaring October as Domestic Violence Awareness Month.
- **Jerry Sedlacek** moved to proclaim October as **Domestic Violence Awareness Month**. **Kevin Stuber** seconded. Motion passed.

Sheep Auction – Parking Discussion

- **Dale Lanham**, Sheep Auction, discussed parking issues during the sheep sale.
- Commissioners and Dale agreed to improve communication with building renters to avoid conflicts with sale events.

Sheriff's Department Update

- **Jacob Morrison**, Sheriff, reported plans to sell the Ford Pickup on PurpleWave.
- Two dispatchers remain on medical leave; one expected to return this week.
- **Jarrold Helkenberg**, Undersheriff, continues to work on obtaining the ESU pursuits vehicle quote.

Solid Waste Discussion

- **David Waddell**, Solid Waste Supervisor, requested an executive session.
- **Jerry Sedlacek** moved to recess into **executive session for attorney-client privilege** to discuss legal liability with the Commissioners, Clerk, Treasurer, Counselor, and David Waddell until **9:30 a.m.** **Kevin Stuber** seconded. Motion passed.
- **Jerry Sedlacek** moved to recess into **executive session for non-elected personnel** to protect confidentiality and discuss employee performance. **Kevin Stuber** seconded. Motion passed.
- **Justin Clark** shared a complaint about the dumpster on Coyote Road.
- **David Waddell** discussed updates to the composting operations plan.

Executive Session – Legal Discussion

- **Jerry Sedlacek** moved to recess into **executive session for attorney-client privilege** with Commissioners, Counselor, and **John Atkin** until **9:50 a.m.** **Kevin Stuber** seconded. Motion passed.
- Commission took a **5-minute break**.

Extension Office Discussion

- Representatives from the **Extension Office** discussed building issues.
- Repair quotes ranged between **\$30,000 and \$48,000**, and the HVAC unit is no longer working.
- Commission offered potential alternate office spaces including:
 - Road & Bridge office
 - Prior Emergency Management office
 - Commission room
 - Clerk's back office
- The Extension staff expressed a need for private space for confidentiality and a preference to remain in the current building.
- **Troy Birk** asked about future plans for the building; the Commission indicated possible sale.
- Extension representatives shared the **2018 office space agreement** and reiterated their desire to stay.
- Commissioners voiced concern about further potential building issues.

Executive Sessions – Legal Liability

- **Jerry Sedlacek** moved to recess into **executive session for attorney-client privilege** to discuss legal liability until **10:55 a.m.** with Commissioners, Counselor, Clerk, **John Atkin**, and **Forrest Rhodes**. **Kevin Stuber** seconded. Motion passed.
- **Jerry Sedlacek** moved to recess into **executive session for attorney-client privilege** to discuss legal liability until **11:15 a.m.** with the same attendees. **Kevin Stuber** seconded. Motion passed.

CC/JJA Discussion

- **Troy Smith**, CC/JJA, presented year-end paperwork and reported all goals met.
- Line-item transfers were completed within the budget.
- Woodson County will remain the **administrative county** for one more year before transferring to Allen County.

- **Jerry Sedlacek** moved to allow the Chair to sign line-item transfers and outcome reports for adults and juveniles. **Kevin Stuber** seconded. Motion passed.

Road & Bridge Department

- **Gary Ward**, Road and Bridge Supervisor, reported a 5500 flatbed needing repairs and requested an executive session for land acquisition.
- **Justin Clark** moved to recess into **executive session for attorney-client privilege** to discuss land acquisition until **11:30 a.m.** with Commissioners, Counselor, Gary Ward, **Todd Green**, and Clerk. **Jerry Sedlacek** seconded. Motion passed.
- **Bret Heim** left at **11:32 a.m.**
- Gary submitted BUILD Grant estimates to **Cary Spoon** for the ongoing project.

Treasurer's Office

- **Michelle Zimmerman**, Treasurer, presented the **August department reports** for approval.
 - **Kevin Stuber** moved to approve the August department reports. **Jerry Sedlacek** seconded. Motion passed.
- Michelle discussed the **Diversion Fund** and noted the County Attorney plans to attend a future meeting.
- She presented the **2026 Payroll Budget Report** totaling **\$3,008,464.00**.
 - **Justin Clark** moved to approve the 2026 Payroll Budget Report in the amount of \$3,008,464.00. **Jerry Sedlacek** seconded. Motion passed **2-1 (Kevin Stuber – no)**.

Clerk's Office

- **Amanda DeWitt**, Clerk, requested the Chairman sign the **31st Judicial District Budget**.
 - **Justin Clark** moved to allow the Chair to sign the budget for the 31st Judicial District. **Kevin Stuber** seconded. Motion passed.
- Amanda presented the **2026 Holiday Schedule**. **Jerry Sedlacek** requested to table the discussion to another meeting.

Health Department Discussion

- **Justin Clark** shared a request from the Health Department regarding the use of a county vehicle.
- **Jerry Sedlacek** moved to recess into **executive session for non-elected personnel** to discuss employee performance to protect confidentiality until **12:05 p.m.** with Commissioners. **Kevin Stuber** seconded. Motion passed.
- **Justin Clark** will inform **Rebecca** with the Health Department Board that the **county van is available** for department use if needed with a county employee driving for insurance purposes.

Vouchers

- **Justin Clark** moved to sign vouchers in the amount of **\$81,602.18**. **Kevin Stuber** seconded. Motion passed.

Adjournment

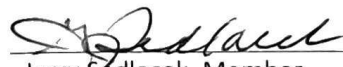
- **Kevin Stuber** moved to adjourn at **12:18 p.m.** **Justin Clark** seconded. Motion passed.

Justin Clark, Chairman


Kevin Stuber, Vice-Chairman

Attest:


Amanda DeWitt, County Clerk


Jerry Sedlacek, Member