

Commissioner Meeting Minutes

Date: Tuesday, October 14th, 2025 at 9:00 a.m.

Pledge of Allegiance was recited

Present: Justin Clark, Kevin Stuber, and Bret Heim

Approval of Agenda and Minutes

- Kevin Stuber moved to approve the agenda. Justin Clark 2nd, motion passed.
- Kevin Stuber moved to approve the minutes from the previous meeting. Justin Clark 2nd, motion passed.

County Counselor – Bret Heim

- Reported he spoke with Gary Ward regarding the land acquisition contract.
- Nothing further to report at this time.

Sheriff – Jacob Morrison

- Reported updates to the ESU pursuits equipment.
- Department decided not to purchase the original radios quoted and instead will purchase radios from John Atkin for approximately a \$10,000 reduction in cost.
- Payments for the new vehicles will total **\$44,440**.
- Estimated delivery time is 120 days.
- **Kevin Stuber moved to allow the Sheriff to enter into a 5-year contract with ESU totaling \$277,254.00 for new equipment. Justin Clark 2nd, motion passed.**

Extension Office – Krista Harding

- Kevin Stuber shared good news regarding contractor bids.
- Plans include a **metal roof**, new **A/C unit** on the north side of the building using existing ductwork, and a quick turnaround time.
- Will also talk to contractors about mortar work. Estimated project cost: **\$32,336.00**.
- Krista expressed appreciation and said they will remain out of the building until work is complete.
- Justin Clark asked for a project timeline; Kevin Stuber stated it should move quickly.
- Troy Birk requested Krista provide information on what Woodson County contributes compared to other counties.
- **Justin Clark moved to accept the bid from ACE Refrigeration for the A/C work and from Shepard Farm for the roof installation with Kevin Stuber authorized to sign the contracts. Kevin Stuber 2nd, motion passed.**

Discussion

- Tom Splechter requested rock on 50th and Longhorn which is a minimum maintenance road.
- Kevin Stuber will inspect after the meeting.

Solid Waste – David Waddell

- Presented the composting facility operation plan for Justin Clark's signature.
- Michelle Zimmerman discussed the fee increases reviewed last week.
- David Waddell will review dumpster and tipping fees and compare rates with other counties before making recommendations.

Road & Bridge – Gary Ward & Todd Green

- Todd Green asked if Purple Wave listings had been reviewed.
- One employee is currently on worker's compensation.
- Gary Ward discussed using available funding from equipment reserve courthouse to apply spray foam insulation in the shop and office ceilings.
- Project estimate: **\$15,000.00**.
- Gary Ward stated future plans include central heating and A/C in the break room, kitchen, and office.
- Reported pipe delivery scheduled for today and rock hauling is slowing down.
- Kevin Stuber mentioned the culvert on Old Highway 54 and Violet Road is deteriorating and requested inspection.

EMS – John Atkin

- Submitted a **wage sheet for Megan Willhite** to move from part-time to full-time.
- **Justin Clark moved to approve and sign the wage sheet. Kevin Stuber 2nd, motion passed.**
- Department is now fully staffed.
- Plans to host an EMT-B class after the first of the year in coordination with Allen County.
- Michelle Zimmerman asked about CPR certification; John Atkin stated he is arranging that.
- Discussed new sound system and speaker placement. Will gather bids and report back.

General Discussion

- Nick and Vicky Hay came to the previous meeting to request installation of **35 MPH speed limit signs** and a **four-way stop** at an unspecified location.

Other Business

- Justin Clark moved to delegate Kevin Stuber as the representative for the KWORCC and KCAMP annual meetings. Kevin Stuber 2nd, Motion passed.

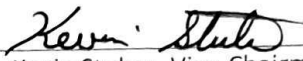
Vouchers

- Justin Clark moved to approve vouchers totaling \$52,718.23. Kevin Stuber 2nd, Motion passed.

Adjournment

- Kevin Stuber moved to adjourn. Justin Clark 2nd, motion passed.
- Meeting adjourned at **10:27 a.m.**


Justin Clark, Chairman


Kevin Stuber, Vice-Chairman


Jerry Sedlacek, Member

Attest: 
Amanda DeWitt, County Clerk