

Commissioner Meeting Minutes

Date: Tuesday, July 29, 2025 at 9:00 a.m.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, Bret Heim

Pledge of Allegiance: Pledge of Allegiance was recited

Agenda and Minutes

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber seconded, motion passed.
- Jerry Sedlacek moved to approve the July 22nd meeting minutes. Kevin Stuber seconded, motion passed.

Counselor Update

- Bret Heim brought suggested revisions regarding parking in county right-of-way letters. He also presented a draft resolution, as he could not locate a current one. Section 4 was suggested to include fines for first offenses. Bret will make the suggested changes and bring it to the next meeting.
- Bret is also reviewing regulations on the county operating its own coroner system and will continue researching the topic.

Public Comment

- Treena Ford from Toronto discussed issues with overflowing dumpsters, overgrown grass, trash on the ground, and difficulty contacting her commissioner. David Waddell proposed dumping the dumpsters twice per week during summer. Spraying and rocking the area to prevent overgrowth was also suggested. Commissioners agreed to allow Road & Bridge clear the area, spray for weeds, and add rock.

Executive Sessions

- Justin Clark moved to recess into executive session for non-elected personnel to protect confidentiality to discuss employee performance until 9:45 a.m. with the Commissioners, Counselor, Clerk, and David Waddell. Kevin Stuber seconded, motion passed.
- Justin Clark moved to recess into executive session for non-elected personnel to protect confidentiality to discuss employee performance until 9:50 a.m. with the Commissioners, Counselor, Clerk, and David Waddell. Kevin Stuber seconded, motion passed.

Solid Waste Department

- David Waddell shared that one employee is taking the CDL test this week, and one application has been received for the open position. He is working on a map of dumpster locations but hasn't found the best tracking method yet.
- The annual review is coming up in September. The main truck went to Joplin for repairs; during that time, the backup truck blew a main cylinder. With approval from Justin Clark, a new \$4,200 cylinder was purchased and the old one will be rebuilt as backup. Other equipment also needs repair.

Executive Session

- Kevin Stuber moved to recess into executive session for confidential data/trade secrets with the Commissioners, Treasurer, Clerk, Gary Ward, and Todd Green until 10:20 a.m. Jerry Sedlacek seconded, motion passed.

Road & Bridge Department

- Gary Ward shared information from Carrie Spoon on a grant she is assisting with. She will check if SEK Regional Planning Committee can be the grant administrator.
- Todd Green plans to take the land procurement test before negotiating with the landowner.

Treasurer's Office

- Michelle Zimmerman provided June financial reports by department.
 - Justin Clark moved to approve the June financial reports. Kevin Stuber seconded, motion passed.
- Michelle reported receiving two insufficient checks from Tim Sicka for scrap taken by the transfer station. The transfer station will no longer take checks from him. David Waddell is looking for a new scrap purchaser.

Break

- Justin Clark moved to recess for 5 minutes. Kevin Stuber seconded, motion passed.

Sheriff's Office

- Jacob Morrison reported visiting ESU Pursuits with the undersheriff and city police chief to inspect vehicles. They await quotes for Chevy and Dodge trucks with various equipment options. Ford vehicles are not being considered. A ¾-ton Dodge truck may become available.

Other Business

- Jerry Sedlacek discussed water usage during the sheep sale. Dale self-read the meter at 8,043 gallons instead of having the city read it. Commissioners agreed future reads should be done by the city on the Friday and Tuesday of the sale.
- The roof and HVAC at the Extension Office were discussed.

- Kevin Stuber moved to allow Amanda DeWitt, County Clerk, to sign the liquor license application for Still Waters Edge Resort. Jerry Sedlacek seconded, motion passed.

Department Head Communication

- Michelle Zimmerman distributed a memo regarding department head meetings and report formats. Departments discussed reminders on payroll, PTO/EIB payouts, and credit card usage.
- Commissioners requested documentation or statements justifying department budget increases for upcoming hearings.

Executive Sessions

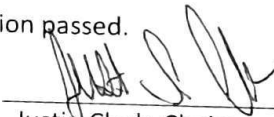
- Jerry Sedlacek moved to recess into executive session for confidential data with the Commissioners, Treasurer, Clerk, and Jana Goebel until 11:40 a.m. Kevin Stuber seconded, motion passed.
- Jerry Sedlacek moved to recess into executive session for confidential data with the Commissioners, Treasurer, and Clerk until 11:50 a.m. Kevin Stuber seconded, motion passed.
- Justin Clark moved to recess into executive session for non-elected personnel to protect confidentiality to discuss employee performance with the Commissioners, Clerk, and Treasurer until 12:00 p.m. Kevin Stuber seconded, motion passed.

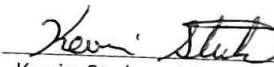
Vouchers

- Justin Clark moved to sign vouchers in the amount of \$53,018.94. Kevin Stuber seconded, motion passed.

Adjournment

- Kevin Stuber moved to adjourn at 12:11 p.m. Justin Clark seconded, motion passed.


Justin Clark, Chairman


Kevin Stuber, Vice-Chairman


Jerry Sedlacek, Member

Attest: 
Amanda DeWitt, County Clerk