

Commissioner Meeting Minutes

Date: Tuesday, July 22, 2025 at 9:00 a.m.

Pledge of Allegiance: Pledge of Allegiance was recited

Present: Justin Clark, Jerry Sedlacek, Amanda DeWitt, Bret Heim **Absent:** Kevin Stuber

Agenda and Minutes

- Jerry Sedlacek moved to approve the agenda. Justin Clark seconded, motion passed.
- Jerry Sedlacek moved to approve the July 14th meeting minutes. Justin Clark seconded, motion passed.
- Jerry Sedlacek moved to approve the July 15th meeting minutes. Justin Clark seconded, motion passed.

Legal and Administrative Updates

- County Counselor Bret Heim reviewed previous coroner contracts and plans to meet with Dr. Spears to negotiate a new agreement.
- Jerry Sedlacek discussed right-of-way notices. Jared Helkenberg has a prior template to use. Jerry emphasized the importance of keeping rights-of-way clear and proposed fines for violations. Bret Heim will develop fine options and discuss with Jared Helkenberg.

Sheriff's Office

- Sheriff Jacob Morrison shared details about a potential vehicle purchase from ESU Pursuits in Bonner Springs. He plans to visit with the undersheriff and city police chief to review vehicles and options.
- Jerry Sedlacek moved to recess into executive session to discuss confidential data with the Commissioners and Sheriff until 9:45 a.m. Justin Clark seconded, motion passed.

Solid Waste

- David Waddell reported a truck breakdown on route that has since been repaired. He is still seeking to fill two positions.
- Justin Clark moved to recess into executive session for non-elected personnel to discuss employee performance with Commissioners, Clerk, and David Waddell until 10:05 a.m. Motion passed.

Noxious Weed Department

- Commissioners met with Jarrod McVey regarding a complaint. Jarrod confirmed contact with the complainant and was asked to submit spray maps more frequently. He was also reminded to notify the Clerk's office about leave, especially when Road & Bridge office is not informed.

Road & Bridge

- Jerry Sedlacek moved to recess into executive session for non-elected personnel to discuss employee performance with Commissioners, Clerk, Gary Ward, and Todd Green until 10:35 a.m. Justin Clark seconded, motion passed.
- Gary Ward announced Ashton Hogue will transition to full-time mechanic helper starting next Monday.
 - Justin Clark moved to approve the wage sheet for Ashton Hogue moving from part-time to full-time in R&B. Jerry Sedlacek seconded, motion passed.
- Gary noted Unifirst is under contract and expected to provide reduced rates, which have not yet been received.
- Gary also met with Carrie Spoon from SEK Regional Planning to discuss a BUILD grant application. He will send letters for engineering bids. Commissioners requested Carrie attend the second September meeting.

EMS

- EMS Director John Atkin submitted a position change sheet.
 - Justin Clark moved to accept the wage sheet for Joshua Breedwell moving from part-time to full-time. Jerry Sedlacek seconded, motion passed.

Recess

- Justin Clark moved to recess for a 5-minute break. Jerry Sedlacek seconded, motion passed.

Treasurer's Report

- Treasurer Michelle Zimmerman shared that the Appraiser's office has completed anti-virus updates. Road & Bridge office is gathering quotes. She submitted May financial reports by department.
- Justin Clark moved to approve the May financial reports by department. Jerry Sedlacek seconded, motion passed.

Clerk's Office

- Amanda DeWitt presented a request from Phil Becker with the Lola Municipal Band to hold a free public concert at the courthouse gazebo on August 7th at 8:00 p.m. Commissioners approved.
- Amanda also submitted a liquor license application from Melissa Stiffler of Stillwaters Edge Retreat. The application lacked a required map and was tabled.
- Amanda reported a CIC system error caused duplicate longevity payments. Affected employees were notified, and corrections will be made in their next paycheck.

Other Business

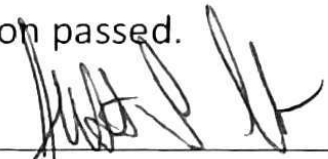
- Justin Clark reported attending a SEK Mental Health meeting where questions about county mental health funding arose.
- Justin requested written explanations for departmental budget increases. A department head meeting will be scheduled next week.

Vouchers

- Justin Clark moved to sign vouchers in the amount of \$25,415.15. Jerry Sedlacek seconded, motion passed.

Adjournment

- Jerry Sedlacek moved to adjourn at 12:03 p.m. Justin Clark seconded, motion passed.


Justin Clark, Chairman


Kevin Stuber, Vice-Chairman


Jerry Sedlacek, Member

Attest: 
Amanda DeWitt, County Clerk