

Commissioner Meeting Minutes

Date: Tuesday, February 11th, 2025 at 9:00 a.m.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Bret Heim and Kathi Vining

Pledge of Allegiance: Pledge of Allegiance was recited.

Approval of Agenda and Minutes:

- Jerry moved to approve the agenda. Kevin seconded. Motion passed.
- Jerry moved to approve the minutes from the last meeting. Kevin seconded. Motion passed.

Counselor Report:

- Brett Heim had nothing new to report and stated he would not be available for the next meeting.

Solid Waste - David Waddell:

- Ordered containers are expected to arrive by the first of April.
- No paperwork has been found for the containers, which are estimated to be about 10 years old.
- Developing a maintenance schedule for broken equipment.
- Currently using a bag of DeWalt cordless tools but is unsure of the full inventory.
- Requested a new grease gun.
- Tires for one trash truck are estimated at \$2,000 per axle.
- Planning significant maintenance.

Executive Session:

- Jerry moved to go into executive session to discuss non-elected personnel to protect confidentiality to discuss employee performance until 9:15 a.m. with the commissioners, county counselor, and David Waddell. Kevin seconded. Motion passed.

Brett Heim left the meeting at 10:17 a.m.

Appraiser – Steve Thompson:

- Discussed issues with outdated maps that were not properly processed.
- Proposed moving to a digitized system to provide additional plat information.
- Project cost is \$7,200, which can be funded through the Appraiser's Office Reserve Fund.
- Brett inquired whether this is a one-time fee; Steve confirmed.
- Steve will return with corrected paperwork at the next meeting.

Sheriff's Office - Jacob Morrison:

- Plans to resume inmate transportation once staffing allows.
- Water shut-off issue at the jail affects the entire courthouse; repairs are planned for spring.
- Jail operations will only resume once conditions are stable.
- The previously down vehicles are now running well.
- The officer at the academy is performing well.

Executive Session:

- Justin moved to recess into executive session to discuss non-elected personnel to protect confidentiality to discuss employee performance until 9:45 a.m. with the commissioners, Gary Ward, Todd Green, and county counselor. Kevin seconded. Motion passed.

Road & Bridge - Todd Green and Gary Ward:

- Employees have completed the CDL pre-test.
- A motor grader is being repaired.
- Snow removal prioritized for bus and mail routes.
- Discussed maintenance issues and fuel consumption of graders.
- Looking into insulating the shop break room.
- Exploring service agreements for John Deere graders.

Zoning Board - Stephanie Bedell:

- Reported that county roads are in good condition.
- Noted a need for two more city board members to complete the zoning board.

Executive Session:

- Jerry moved to recess into executive session to discuss non-elected personnel to protect confidentiality to discuss employee performance until 10:15 a.m. with the commissioners and county counselor. Kevin seconded. Motion passed.

Break:

- Justin moved for a break until 10:20 a.m. Kevin seconded. Motion passed.

Shared Leave Resolution:

- Discussed revising the shared leave policy to allow department heads to approve donation eligibility.
- Jerry moved to approve Resolution 25-04 for the shared leave policy. Kevin seconded. Motion passed.

Soil Conservation Audit Bill:

- A bill for \$1,900 was received for the soil conservation audit.

- Commissioners elected not to pay the bill. Kevin will discuss the matter with the Soil Conservation District.

Facility Maintenance & Groundskeeping:

- Discussed Casey Diver mowing the Extension Office and fairgrounds, with potential expansion to the shop and sheriff's bullpen.
- Casey also expressed willingness to clean the courthouse after hours.

Executive Session:

- Justin moved to recess into executive session to discuss non-elected personnel to protect confidentiality regarding a potential new hire until 11:05 a.m. Kevin seconded. Motion passed.

Budget Reports:

- Jerry requested monthly budget reports by department starting the first of each month.

Road & Bridge - Gary Ward:

- Discussed oil distributors and their purchase timeline.
- Grant-funded Road repairs will not begin until 2026 if the grant is received.
- Looking into purchasing an oil distributor with a 2,000-gallon tank and spray bar.
- Will seek bids for a new door and lift at the shop.


Voucher Approval:


- Justin moved to approve vouchers in the amount of \$172,283.20. Kevin seconded. Motion passed.

Adjournment:

- Jerry moved to adjourn at 11:38 a.m. Kevin seconded. Motion passed.

Justin Clark, Chairman


Kevin Stuber, Vice-Chairman

Attest: 
Amanda DeWitt, County Clerk


Jerry Sedlacek, Member