

## Commissioner Meeting Minutes

Date: December 2, 2025 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Kathi Vining, and Bret Heim (arrived at 9:07 a.m.)

### Approval of Minutes and Agenda

- Jerry Sedlacek moved to approve the **November 25, 2025** meeting minutes. Kevin Stuber 2<sup>nd</sup>, motion passed.
- Jerry Sedlacek moved to approve the agenda as presented. Kevin Stuber 2<sup>nd</sup>, motion passed.

### Sheriff's Department – Jacob Morrison

- Sheriff Morrison shared correspondence from the **Department of Corrections** regarding reimbursement caps paid by other counties for **parole violators**, which would cover medical costs.
- Discussion included costs incurred during the period when the county jail was closed, including meals and utilities.
- Bret Heim advised reviewing prior reimbursement amounts and creating a resolution.
- Sheriff Morrison noted DOC inmates are infrequent.
  - Jerry Sedlacek moved to set reimbursement at **\$75.00 per day per inmate**. Kevin Stuber 2<sup>nd</sup>, motion passed.
- Bret Heim will review historical reimbursement amounts and draft a resolution for a future meeting.
- Discussion was held regarding fines for failure to remove personal property in a timely manner.
  - Bret Heim advised issuing notice letters allowing a **30-day correction period**, noting liability concerns.
- Jerry Sedlacek moved to impose a **\$500.00 fine** for non-compliance. Kevin Stuber 2<sup>nd</sup>, motion passed.
- Bret Heim will prepare the citation template; Sheriff Morrison will distribute as needed.
- All Sheriff's vehicles are currently operational.

### Executive Session

- Justin Clark moved to recess into executive session for **attorney-client privilege** from **9:30 a.m. to 9:40 a.m.** with Commissioners and County Counselor. Jerry Sedlacek 2<sup>nd</sup>, motion passed.
- Bret Heim left the meeting at **9:59 a.m.**

### Road & Bridge – Gary Ward

- Insulation work is ongoing; breaker box support beams were welded by Mark.
- Crews are addressing brush cutting.
- Anticipated road work once ground thaws include pothole repair.
- Future plans include rocking **180th Road** (2 miles) and addressing heavy traffic issues on **150th Road**.
- Two dump trucks are currently out of service.
  - Kevin Stuber moved to approve the wage sheet for **Brec Green**. Jerry Sedlacek 2<sup>nd</sup>, motion passed.

### Public Comment

- Jerry Sedlacek reported receiving positive feedback regarding newly placed speed limit signs.
- Additional complaints were noted regarding **Turkey Road**.

### Solid Waste – David Waddell

- DOT billed **\$1,000.00** with additional loads anticipated.
- Overhead door issues were reported; Every identified as the cause.
- Commissioners discussed the importance of posting transfer station closures on the county website and keeping it updated.

### Noxious Weed – Jarrod McVey

- Christmas lights to be installed this weekend or next.
- Accounts receivable to be completed next week.
- Discussed employee holiday party catering and prizes.
  - **\$500.00** allocated for prizes and children.
- Air conditioners will be covered for winter.
- Boiler is functioning well.
- Jarrod shared the need for a new computer and is reviewing options.

### Extension Office Repairs

- Kevin Stuber presented repair estimates:
  - Masonry work: **\$1,500.00**
  - Guttering (440 feet): **\$2,400.00**
  - Foundation capping: **\$800.00**
  - Kevin moved to approve the estimate for masonry work for **\$1,500.00**. Jerry 2<sup>nd</sup>, motion passed.
  - Kevin moved to approve the estimate for guttering for **\$2,400.00**. Jerry 2<sup>nd</sup>, motion passed.
  - Kevin moved to approve the estimate for capping for **\$800.00**. Justin 2<sup>nd</sup>, motion passed

- Justin Clark moved to allow Kevin Stuber to sign the contract with **Shephard Farms** and approve additional capping in the amount of **\$340.00**. Jerry Sedlacek 2<sup>nd</sup>, motion passed.

**Vouchers**

- Justin Clark moved to approve vouchers in the amount of **\$23,227.87**. Kevin Stuber 2<sup>nd</sup>, motion passed.

**Adjournment**

- Jerry Sedlacek moved to adjourn. Justin Clark 2<sup>nd</sup>, motion passed.

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Justin Clark, Chairman

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*Kevin Stuber*  
Kevin Stuber, Vice-Chairman

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*Jerry Sedlacek*  
Jerry Sedlacek, Member

Attest: *Amanda DeWitt*  
Amanda DeWitt, County Clerk