

## Commissioner Meeting Minutes

Date: November 25, 2025 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Kathi Vining, and Bret Heim

### Approval of Agenda & Minutes

- Jerry Sedlacek moved to approve the agenda. **Kevin Stuber 2nd. Motion passed.**
- Jerry Sedlacek moved to approve the minutes from the previous meeting. **Justin Clark 2nd. Motion passed.**

### Executive Session – Attorney/Client

- Jerry Sedlacek moved to enter executive session for attorney–client privilege to discuss personnel matters from 9:03–9:10 a.m. with commissioners and counselor. **Kevin Stuber 2nd. Motion passed.**

### Resolution 25-17 – Road Signage Modifications

- Jerry Sedlacek moved to approve **Resolution 25-17**, a resolution implementing modified signage on designated county-controlled roads. **Kevin Stuber 2<sup>nd</sup>, Motion passed.**

### Appraiser – Jessica Porter

- Discussed the upstairs printer:
  - Printer obsolete; paper unavailable.
  - Cabinet and shelves will remain.
  - SAM system will allow digital mapping and printing.
  - Cost: **\$1,000** for setup and map data.
  - Citizens will be able to purchase printed maps.
  - Paper cost: **\$66.59 per roll**, need **3–4 rolls**.
- County Counselor reviewed contract—no issues.
- Jerry Sedlacek moved to approve the agreement for SAM to set up the blue line map system. **Kevin Stuber 2<sup>nd</sup>, Motion passed.**

### Sheriff – Jacob Morrison

- All vehicles returned from maintenance.
- Down one deputy; no qualified applicants at this time.

### Solid Waste – David Waddell

- Presented **Resolution 25-18**, amending **Resolution 24-06** regarding trash service pickup fees.
- **Kevin Stuber** moved to accept Resolution 25-18. **Justin Clark 2<sup>nd</sup>, Motion passed.**
- Discussed tipping and tree fees:
  - Categories: shingles, demolition, rock, wood.
  - State demolition rate: **\$200 per load**.
  - Fees will be enforced; fines for non-compliance.
- New resolution for updated policies will be drafted and presented at next meeting.

### Executive Session – Personnel

- Justin Clark moved to enter executive session for personnel matters to protect confidentiality and discuss employee performance for 5 minutes. with David Waddell, County Counselor, and Commissioners. **Kevin Stuber 2nd. Motion passed.**
- Bret Heim left at **9:48 a.m.**

### Treasurer – Michelle Zimmerman

- Jerry Sedlacek moved to enter executive session for personnel matters from **9:50–9:55 a.m.** with Kathi Vining, Michelle Zimmerman, and Commissioners. **Kevin Stuber 2nd. Motion passed.**
- Justin Clark moved to sign the September reports. **Kevin Stuber 2nd. Motion passed.**
- Report from Purple Wave sale provided: expected check amount **\$42,715.00**.
- Auditor sent new budget drafts for **Ambulance** and **Noxious Weed** due to issues.
  - **Budget hearing set for December 16 at 10:00 a.m.** for Ambulance and Noxious Weed.
- Suggested adding a **\$50 refundable deposit** for building rentals to ensure key return.

### Tourism Request

- **Kevin Stuber** moved to approve **\$1,000** for the Festival of Lights. **Jerry Sedlacek 2nd. Motion passed.**

### Extension Office Updates – Kevin Stuber

- Gutter quotes:
  - **\$1,500** for seamless
  - **\$1,200** for seamed

- **Jerry Sedlacek** requested more quotes.
- Masonry work:
  - **440 feet** of foundation cracks.
  - Quote will include capping; Kevin will bring details next week.
- Goal: Have extension office back in their building by early next month.

**Vouchers**

- **Jerry Sedlacek** moved to approve vouchers totaling **\$35,114.54**. **Kevin Stuber 2<sup>nd</sup>**, *Motion passed.*

**Adjournment**

- **Kevin Stuber** moved to adjourn. **Justin Clark 2nd**. *Motion passed.*

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Justin Clark, Chairman

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Kevin Stuber, Vice-Chairman

Attest:  
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Amanda DeWitt, County Clerk

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Jerry Sedlacek, Member