

Commissioner Meeting Minutes

Date: Tuesday, November 18, 2025 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, and Bret Heim

AGENDA & MINUTES

- Jerry Sedlacek moved to approve the agenda. Kevin Stuber 2nd, motion passed.
- Jerry Sedlacek moved to approve the minutes from the November 13, 2025 meeting. Kevin Stuber 2nd, motion passed.

Mike Fitzgerald – Neosho Falls Councilman

- Discussed the grader that Neosho Falls wants to sell.
- Has been communicating with Gary Ward; additional discussion to follow later.

Bret Heim - County Counselor

- Presented a resolution regarding road signs and speed limits on Kanza Road.
- Kevin Stuber moved to approve Resolution 25-16 placing stop signs at Kanza/110th and Kanza/130th and implementing a speed limit from 110th to 130th on Kanza Road. Jerry Sedlacek 2nd, motion passed.

EXECUTIVE SESSIONS

- Jerry Sedlacek moved to recess into executive session for attorney–client privilege until 9:15 a.m. with Commissioners, Clerk, and Counselor. Kevin Stuber 2nd, motion passed.
- Jerry Sedlacek moved to recess into executive session for attorney–client privilege until 9:30 a.m. with Commissioners, Clerk, Treasurer, and Counselor. Kevin Stuber 2nd, motion passed.

Department Reports

Justin Clark – Commission Chairman

- Provided an update on the SEK Mental Health meeting he attended.

Jacob Morrison — Sheriff

- Reported a deputy resignation.
- Submitted the ESU contract for review.
- Jerry Sedlacek moved to waive the bid process due to ESU being a single-source provider. Kevin Stuber 2nd, motion passed.
- Justin Clark moved to sign the obligor resolution with Capital Fleet Solutions LLC for the purchase of four sheriff's vehicles. Kevin Stuber 2nd, motion passed.
- Justin Clark moved to allow Jacob Morrison and Amanda DeWitt to sign the purchase agreement. Kevin Stuber 2nd, motion passed.

Gary Ward — Road & Bridge

- Updated tonnage signage on county bridges.
- Reported the east overhead door into the shop lower level is failing and may need replacement after the first of the year.

Executive Session:

- Kevin Stuber moved to recess into executive session for non-elected personnel until 10:05 a.m. with Commissioners, Clerk, and David Waddell. Jerry Sedlacek 2nd, motion passed.

Recess: Commissioners took a 5-minute break.

David Waddell — Solid Waste

- Justin Clark moved to approve the wage sheet for Micah Taylor, new full-time Solid Waste worker. Kevin Stuber 2nd, motion passed.
- Updated commissioners on rate changes approved at the Solid Waste Board meeting.
- Working to finalize tipping fee changes and proposes eliminating tree fees.
- Will bring a rate resolution to the next meeting.

Jarrold McVey — Noxious Weed

- Discussed accounts receivable and plans to invoice individuals who have not yet paid for chemical pickups.

Executive Sessions:

- Jerry Sedlacek moved to recess into executive session for non-elected personnel until 10:40 a.m. with Commissioners and Clerk. Kevin Stuber 2nd, motion passed.
- Jerry Sedlacek moved to recess into executive session with Commissioners, Clerk, and Jarrold McVey until 10:45 a.m. Kevin Stuber 2nd, motion passed.

GENERAL DISCUSSION

- Christmas decorations and lighting were discussed.
- Michelle Zimmerman, Treasurer, reviewed Jarrod’s 2025 budget issues; a budget hearing will be needed to correct shortfalls.
- Kevin Stuber reported on community building stove measurements, is collecting quotes for two new stoves, and updated on extension building progress.

VOUCHERS

- Justin Clark moved to sign vouchers in the amount of **\$64,728.93**. Kevin Stuber 2nd, motion passed.

OTHER BUSINESS

- Jana Goebel discussed the diazo map printer in the EM office; Appraiser’s Office still uses it for maps.
- Michelle Zimmerman requested Commission approval for a budget adjustment instruction to the auditor.
 - Kevin Stuber moved to instruct the auditor to raise the personal services line item and leave all other ambulance budget lines unchanged. Justin Clark 2nd, motion passed.
- Justin Clark left the meeting at 11:34 a.m.
- Brief discussion regarding Co-Op receipts not matching amounts shown at the pump.

ADJOURNMENT

- Jerry Sedlacek moved to adjourn at **11:37 a.m.** Kevin Stuber 2nd, motion passed.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest: _____
Amanda DeWitt, County Clerk

Jerry Sedlacek, Member