

Commissioner Meeting Minutes

Date: Tuesday, December 17th, 2024 at 8:30 a.m.

Location: Commissioner Room

Call to Order: Kevin Stuber called the meeting to order at 8:30 a.m.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Present: Kevin Stuber, Jerry Sedlacek, Amanda DeWitt, Bret Heim
Justin Clark arrived at 8:37 a.m.

Approval of Agenda

- Motion: Jerry Sedlacek moved to approve the agenda.
 - Second: Kevin Stuber. Motion Passed.

Approval of Minutes

- Motion: Jerry Sedlacek moved to approve the minutes from last week's meeting.
 - Second: Kevin Stuber. Motion Passed.

County Counselor Matters

- Bret Heim received an email from Wade Bowie requesting a support letter. Wade also mentioned he would send an invoice, but it has not yet been received.

Jail Pipes Discussion

- Jerry Sedlacek discussed the condition of jail pipes with Trent Smith. It was determined that the pipes do not need to be replaced.
 - Kevin Stuber suggested visiting the jail to inspect the pipes.

Concerns About County Deputy Vehicles

- Jerry Sedlacek raised concerns about county deputy vehicles being used for personal errands and travel outside the county.

Stillwater's Edge Conditional Use Permit

- Stephanie Bedell, representing the Zoning Board, presented a resolution to update Stillwater's Edge conditional use permit.
 - Motion: Jerry Sedlacek moved to accept the recommendation of the joint planning committee and approve Resolution 24-18, accepting the conditional use permit.
 - Second: Kevin Stuber. Motion Passed.

Executive Session

- Motion: Justin Clark moved to recess into executive session to discuss employee performance to protect employee confidentiality with the commissioners and county counselor until 9:10 a.m.
 - Second: Kevin Stuber. Motion Passed.

Road & Bridge Department Report

- KAC Survey on Kansas Mandated Services
 - Gary Ward presented the Kansas Association of Counties (KAC) survey regarding Kansas mandated services.
- Grant Opportunity Bids
 - Gary Ward is working on obtaining bids for potential grants to repair county-owned paved roads. The project will include Toronto, City of Yates Center, KDWP, and Neosho Falls.

Executive Session

- Motion: Kevin Stuber moved to recess into executive session to discuss non-elected personnel to protect employee confidentiality with the clerk and commissioners until 10:10 a.m.
 - Second: Justin Clark. Motion Passed.

Break: 10-minute break.

Executive Session

- Motion: Jerry Sedlacek moved to recess into executive session for non-elected personnel to protect employee confidentiality, discussing employee performance with the commissioners, clerk, and James Kuron until 10:30 a.m.
 - Second: Justin Clark. Motion Passed.

Solid Waste Supervisor Appointment

- Motion: Jerry Sedlacek moved to appoint James Kuron as the supervisor of the Solid Waste Department with the \$1 per hour increase, effective December 16, and extend his probation period for 6 months.
 - Second: Kevin Stuber. Motion Passed.

County Clerk Report

- Amanda DeWitt brought in a bill from Casey Diver for mowing the Extension Office and Fairgrounds. He would like to continue mowing for the 2025 season at a rate of \$25 for the Extension Office and \$125 for the Fairgrounds.
- Motion: Justin Clark moved to approve Casey Diver's mowing contract for the Extension Office and Fairgrounds.
 - Second: Jerry Sedlacek. Motion Passed.
- Health Department Budget Report
 - Amanda DeWitt presented a budget report from the Health Department for informational purposes.

Executive Session

- Motion: Jerry Sedlacek moved to recess into executive session for non-elected personnel to protect employee confidentiality with the commissioners, county clerk, and county treasurer until 10:55 a.m.
 - Second: Kevin Stuber. Motion Passed.

Hiring of General Maintenance Person

- Kevin Stuber mentioned it might be worth considering hiring a general maintenance person who is capable of handling repairs that have previously required hiring outside contractors.

County Appraiser Appointment

- Justin Clark called Steve Thompson to confirm his interest in being appointed as County Appraiser until June 30th. Steve agreed to continue at the current wage.
- Motion: Justin Clark moved to approve Resolution 24-19, appointing Steve Thompson as the County Appraiser for the remainder of the current term.
 - Second: Kevin Stuber. Motion Passed.

County Treasurer Report

- Motion: Justin Clark moved to accept the October monthly department reports.
 - Second: Kevin Stuber. Motion Passed.
- Michelle discussed the tax sale and requested permission to abate taxes on two properties.
- Motion: Kevin Stuber moved to abate prior years' taxes for T0268841 (2018) and CN04431 (2019) due to improvements no longer existing on the owner's land and being deemed uncollectible.
 - Second: Jerry Sedlacek.
 - Motion Passed.
- Michelle spoke with Joel Porter regarding the abstract rate. The rate will be set at \$75 per parcel.
- Motion: Jerry Sedlacek moved to set the tax sale abstract cost to \$75 per parcel to be paid to Woodson County Title.
 - Second: Kevin Stuber. Motion Passed.
- Motion: Jerry Sedlacek moved to assign a \$300 court cost fee to each tax sale parcel.
 - Second: Kevin Stuber. Motion Passed.
- Tax Sale Letters of Support
 - Three companies approached the county regarding the BEAD grant, and all requested letters of support. Kevin Stuber and Justin Clark signed the letters.
- Budget Overages
 - Michelle reviewed the budgets and found that the 4-H maintenance budget is over budget. The roof was paid out of the 4-H maintenance budget instead of the Courthouse Equipment Reserve.
- Motion: Kevin Stuber moved to pay the H&H roofing bill for the 4-H roof out of the Courthouse Equipment Reserve fund instead of the 4-H Building Maintenance fund.
 - Second: Justin Clark. Motion Passed.

Voucher Approval

- Motion: Kevin Stuber moved to approve the payment of vouchers in the amount of \$73,579.71.
 - Second: Justin Clark. Motion Passed.
- Maintenance Costs
 - The commissioners reviewed the week's maintenance costs, which totaled \$3,334.
- Jeff's Towing Bill
 - Motion: Jerry Sedlacek moved to pay Jeff's towing bill from the Sheriff's Contractual fund rather than the Equipment Reserve, and it should be reclassified under the Sheriff's Reimbursement Expense.
 - Second: Justin Clark. Motion Passed.

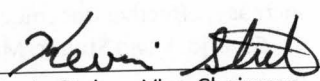
Jail Inspection and Water Quality

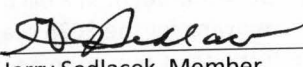
- Motion: Jerry Sedlacek moved to adjourn the meeting and proceed to the jail for a tour with Undersheriff Jarrod Helkenberg.
 - Second: Kevin Stuber. Motion Passed.
- The commissioners toured the jail and discussed concerns about water quality. Kevin Stuber mentioned the water will be tested.

Adjournment

- Motion: Jerry Sedlacek moved to adjourn the meeting at 12:23 p.m.
 - Second: Kevin Stuber. Motion Passed.

Justin Clark, Chairman


Kevin Stuber, Vice-Chairman


Jerry Sedlacek, Member

Attest:

Amanda DeWitt, County Clerk