

Commissioner Meeting Minutes

Date: December 10, 2024

Time: 8:30 a.m.

Location: County Commission Chamber

Call to Order:

The meeting was called to order by Kevin Stuber at 8:30 a.m.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Present:

Vice-Chairman Kevin Stuber, Member Jerry Sedlacek, County Clerk Amanda DeWitt

Approval of Agenda:

Jerry Sedlacek moved to approve the agenda. Kevin Stuber seconded. Motion passed.

Approval of Minutes:

Jerry Sedlacek moved to approve the minutes from the last meeting. Kevin Stuber seconded. Motion passed.

Sheriff's Office Report:

- Sheriff's office has been busy with year-end activities.
- Jake Morrison is attending sheriff school.
- Sheriff Jeff McCullough, undersheriff Jarrod Helkenberg, and sheriff elect Jake Morrison attended the sheriff's conference.
- The jail still requires plumbing repairs for the old jail side, but quotes for these repairs have not yet been received.

EMS Report (Cari Cavender):

- Presented a request for a transfer of funds.
- Also presented the EMS holiday schedule for approval.
- The remodel of the bathrooms has been delayed until district court is no longer using the meeting room.
- **Action:**
 - Jerry Sedlacek moved to approve the 2025 ambulance holiday schedule. Kevin Stuber seconded. Motion passed.

CDL Training Proposal (Kevin Yost):

- Kevin Yost from the LeRoy Coop discussed offering entry-level driver training for road and bridge employees to obtain their CDL.
 - \$500 for 2 days of classroom training for two individuals.
 - \$50 per hour for the driving portion, which is individualized with Kevin.
 - Training days are flexible.

Executive Session:

- Gary Ward requested an executive session.
- **Action:**
 - Jerry Sedlacek moved to recess into executive session for 10 minutes to discuss non-elected personnel (employee performance) with the commissioners, clerk, Todd Green, and Gary Ward to protect confidentiality. Kevin Stuber seconded. Motion passed.

Road & Bridge (Gary Ward) Updates:

- Proposed updating the boot policy.
- The YC KDOT office is working on criteria for the county to use their oil tank.
- Attended the KAC conference and received pricing for grader tires at \$800 per tire if purchasing 30 tires.

Executive Session:

- **Action:**
 - Jerry Sedlacek moved to go into executive session for employer-employee negotiations with the commissioners, clerk, and Adam Wilson until 9:40 a.m. Kevin Stuber seconded. Motion passed.

Department Updates:

- **Christmas Party:**
 - All department heads need to submit headcounts for the Christmas party.
 - Papa Rob's is catering the event.
 - Jarrod needs a budget for the door prizes.
- **Regulation Update:**
 - James Kuron requested an updated regulation sheet.
 - **Action:**
 - Jerry Sedlacek moved to re-approve the regulations for refuse containers. Kevin Stuber seconded. Motion passed.

Phone Upgrade:

- James Kuron requested to upgrade the county phone, but the only authorized users on the account are no longer employed with the county. The clerk will need to be added as a user.

Recycling and Dog Pen Purchase:

- The YC elevator has requested that boxes be picked up for recycling. However, the county will need to purchase a dog pen for them.
- **Action:**
 - Jerry Sedlacek recommended allowing James to purchase the dog pen as long as it stays within budget.

Meeting Time Change:

- **Action:**
 - Jerry Sedlacek moved to change the commissioner meeting time to 9:00 a.m. on Tuesdays, starting in January 2025. Kevin Stuber seconded. Motion passed.

Bret Heim, County Counselor (Arrived at 10:00 a.m.):

- **Action:**
 - Jerry Sedlacek moved to recess into executive session to discuss non-elected personnel with commissioners and county counselor until 10:10 a.m.
 - Jerry Sedlacek requested a 2-minute break.

Bret Heim Update:

- Bret Heim discussed EMS hours with Cari and the need to clarify what "on-call" means to ensure everyone is on the same page.
- He mentioned that the landowner must petition to vacate a road before proceeding with further steps.
- Bret received a conditional use permit to be re-written with the removal of certain restrictions.
- He also noted that contract labor cannot exceed 999 hours.

Attorney-Client Executive Session:

- **Action:**
 - Jerry Sedlacek moved to go into executive session for attorney-client privilege with commissioners, clerk, and counselor until 10:30 a.m. Kevin Stuber seconded. Motion passed.

Christmas Party Budget:

- Jarrod McVey presented the Christmas party details:
 - Caterer cost: \$950
 - Venue and entertainment are free of charge.
 - **Action:**
 - Total agreed budget for the Christmas party: \$1500.
- Jarrod also placed an ad in the paper for a new custodian, as the current custodian has resigned.
- The courthouse Christmas lights have been updated.

Executive Session (Continued):

- **Action:**
 - Jerry Sedlacek moved to recess into executive session for employer-employee negotiations with commissioners and clerk until 10:50 a.m. Kevin Stuber seconded. Motion passed.

Approval of Vouchers:

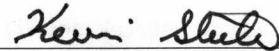
- Vouchers were reviewed and approved.

Adjournment:

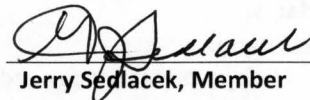
- **Action:**
 - Kevin Stuber moved to adjourn the meeting.

Meeting adjourned at 10:50 a.m.

Justin Clark, Chairman



Kevin Stuber, Vice-Chairman



Jerry Sedlacek, Member

Attest:

Amanda DeWitt, County Clerk